

Westwood Elementary School

**School Council Meeting Minutes**

| Date: Tuesday, September 30, 2025<br>Time: 6-7pm<br>Location: Westwood Elementary School, Library (in person)  |   |                            |
|--|---|----------------------------|
| <b>Voting Members Present:</b> <ul style="list-style-type: none"> <li>- Melissa McCormick (Principal)</li> <li>- Andreea Pohrib Baci (Chair)</li> <li>- Leah Ferleyko (Secretary)</li> <li>- Eva Gough</li> <li>- Julian Baci</li> <li>- Liz Chappell</li> </ul> |   |                            |
| <b>Non-Voting Members Present:</b> <ul style="list-style-type: none"> <li>- Setareh Masoumbeiki</li> </ul>   |   |                            |
| <b>Regrets:</b> <ul style="list-style-type: none"> <li>- Kelly Gater (Teacher Representative)</li> </ul>   |   |                            |
| Agenda Item / Person(s) Responsible  | Discussion / Action   | Person(s) Responsible      |
| Call to Order<br>Welcome, introductions and attendance   | 6:00pm<br>Welcome and introduction of guests, confirm attendance  | Previous Chair             |
| Land acknowledgement   | Reading of the land acknowledgement   | Melissa                    |
| New Business   | Vote in Council<br><b>New 2025-2026 Executive:</b> <ul style="list-style-type: none"> <li>- Chair                         <ul style="list-style-type: none"> <li>o Andreea Pohrib</li> </ul> </li> <li>- Secretary                         <ul style="list-style-type: none"> <li>o Leah Ferleyko</li> </ul> </li> <li>- Treasurer                         <ul style="list-style-type: none"> <li>o TBD</li> </ul> </li> <li>- Member at Large                         <ul style="list-style-type: none"> <li>o Julian Baci</li> <li>o Eva Gough</li> <li>o Liz Chappell</li> </ul> </li> </ul> <p><b>Quorum</b> is set at 3 (based on half plus one)<br/>                 *Chair vote if there is a tie*</p> | Melissa and Previous Chair |
| Principal's report   | Re-org – Oct. 3 starts – ripple effect (closed kinder)<br><br><b>School facility updates (~2 year timeline):</b>  | Melissa                    |

|                       |   |   |
|-----------------------|---|---|
|                       | <p>Summer: outside panels painted (until windows and panels, doors (window package – like Westview likely next summer)<br/> Fence on playground by the drop<br/> A/C into gym (next summer)<br/> Gym was updated (new wraps, stage painted)<br/> Front hall<br/> Spirit wear (end of October)<br/> On list for blacktop to be replaced<br/> Painted a few classrooms (more to come)</p> <p><b>In Classrooms:</b><br/> Kevin – class acknowledgment</p> <ul style="list-style-type: none"> <li>• How to be in class together, sense of belonging, responsibility, norms</li> </ul> <p><b>Fundraising:</b></p> <ul style="list-style-type: none"> <li>• Literacy Resources (decodable texts, white boards)</li> <li>• Math Manipulatives</li> <li>• 2-3 events</li> <li>• Krispy Cream – Eva will lead</li> </ul> |   |
| <p>Teacher report</p> | <p><b>Clubs/Activities/Sports:</b><br/> Eco-Club (running again for primary students)<br/> Cross Country - in action<br/> Terry Fox – done</p> <p><b>Current school-wide focus:</b><br/> beginning of year - on routines, structures, welcoming, positive culture</p> <p><b>Upcoming Dates:</b><br/> Oct. 7 Meet Staff<br/> Oct. 16 School Photos<br/> Oct. 24 PA Day<br/> Oct. 31 Halloween</p> <p><b>Pizza:</b><br/> orders will start up week after Thanksgiving (delivered on Wednesdays)<br/> Message will come for School Cash Online<br/> Delivered on Wednesdays<br/> New provider</p> <p><b>Subs:</b><br/> every few months (delivered on select Fridays)</p>  | <p>Melissa in<br/> Kelly Gater's<br/> absence</p> |

|                   |   |              |
|-------------------|---|--------------|
|                   | Local family-owned business<br>approx.1/month (about 6 occurrences)   |              |
| Chair report      | <b>Fundraising Ideas Discussion:</b>  | Andreea/Leah |
| Treasurer report  | N.A   |              |
| Upcoming Meetings | Tues. Oct. 21, 2025 6pm<br>Wed. Nov. 19, 2025 6pm<br>Tues. Feb. 3, 2026 6pm<br>Wed. April 8, 2026 6pm<br>Tues. May 26, 2026 6pm |              |
| Adjournment       | 7pm   |              |

**All are welcome to attend! Thank you for supporting our school!**