

Westwood Elementary School

**School Council Meeting Minutes**

Date: Tuesday, October 21, 2025 Time: 6-7pm Location: Westwood Elementary School, Library (in person)	Cancelled due to low availability
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Date: Wednesday, November 19, 2025 Time: 6-7pm Location: Westwood Elementary School, Library (in person)
<b>In Attendance Non-Voting Members (chair only votes if a tie):</b> Melissa McCormack (Principal) Emilia Ruksenas (Teacher Representative)  Andreea Pohrib Baci (Chair) Leah Ferleyko (Secretary) Krista Annibale (Guest parent)
<b><u>Voting Members Present:</u></b> Eva Gough (Treasurer) Julian Baci Liz Chappell
<b>Regrets:</b> N/A
<b>Quorum</b> is set at 3 (based on half plus one) *Chair vote if there is a tie*

Agenda Item	Discussion / Action	Person(s) Responsible
Call to Order Welcome, introductions and attendance	6:04pm Welcome and introduction of guests, confirm attendance	Chair
Land acknowledgement	Reading of the land acknowledgement	Principal
Approval of last meeting minutes	<b>Eva</b> , moved that the last meeting minutes be accepted.  <b>Julian</b> . Seconded the motion. Carried	Voting Members
New Business	<b>2025-2026 Executive to Welcome:</b> Treasurer: - Eva Gough	Principal
Principal's report	<b>School facility updates:</b> - Blacktop will be redone over Summer 2026 (blueprints are completed) o Basketball nets put back up with the new tarmac; the lines will likely have to wait until the Spring of 2027 - Wall wraps – second phase will occur this Summer	Principal

	<p><b>Spirit Wear:</b></p> <ul style="list-style-type: none"> <li>- Vendor works with other schools as well</li> <li>- Order filled and marked with student's name for delivery</li> <li>- Prices are standard and ordered direct from vendor (not using SchoolCash Online)</li> <li>- 3 weeks' timeline (arrival to school) once school confirms ordering is complete with vendor</li> <li>- Colours will be black, grey and blue</li> <li>- Multiple options - blouses, pants, etc.</li> </ul> <p><b>Whole School:</b></p> <ul style="list-style-type: none"> <li>- Fun activities for the students during the last week of December</li> <li>- Will continue to focus on literacy and math; "Crack the Code" activity for Math</li> </ul> <p><b>PRO (Parents Reaching Out) Grant</b></p> <ul style="list-style-type: none"> <li>- Following the Math Night Event which took place last school year and to build momentum we will be having a Math Night Event this school year</li> </ul> <p><b>Fundraising:</b></p> <ul style="list-style-type: none"> <li>- Krispy Kreme in the new year <ul style="list-style-type: none"> <li>o Submitted to the Fundraising Plan (Math, Literacy, Experiential Learning Activities and Resources) <ul style="list-style-type: none"> <li>▪ Eva confirmed with Krispy Kreme (not too much lead time needed) ~2-3 weeks</li> <li>▪ <b>ACTION:</b> firm up date in the new year</li> </ul> </li> </ul> </li> </ul> <p><b>HWDSB Web-Platform:</b></p> <ul style="list-style-type: none"> <li>- Update coming in new year – board-wide</li> <li>- Will be more intuitive user experience</li> <li>- Consistent across the entire school board</li> <li>- School Council Meeting dates and Minutes will be posted on the school website</li> </ul>	
Teacher report	<p><b>Pizza and Subs</b> - great successes; a lot of positive reviews on the subs</p> <p><b>Popcorn</b> - begins this week</p> <p><b>Nutrition Bins</b> - EA team has taken the lead on this; healthy snacks delivered to classrooms in the morning; teachers do the ordering to support it</p> <p><b>Halloween Parade</b> - annual parade was fun; students enjoyed it</p> <p><b>Remembrance Day</b> - school participated in a thoughtful and reflective assembly</p>	Teacher Representative

	<p><b>Swim Team</b> - Nov. 4<sup>th</sup> was the meet; many strong finishes:  -1st place Gr. 5 backstroke  -1st place Gr. 3 backstroke  -1st place Gr. 5 freestyle  -3rd place Gr. 5 freestyle  -3rd place Gr. 3 freestyle  -3rd place Gr. Relay</p> <p><b>HAT team</b> - Health Action Team; applications in for Gr. 4 and Gr. 5 students; will support events around the school; will also support Recess Guardians for Gr. 1 and Gr. 2</p> <p><b>Bullying Awareness Week</b> - lessons and activities in classrooms to support a positive learning environment where everyone belongs</p> <p><b>Spirit Day</b> - wear blue; school-wide activity planned; blue paw sticker provided to each student</p> <p><b>Parent/Teacher Interviews</b> - this week</p>	
Chair report	<p><b>Consideration for future Spirit-Wear Recycling Program:</b></p> <ul style="list-style-type: none"> <li>- Collect, wash, distribute</li> <li>- Consider options for items with dignity</li> <li>- Environmental impact</li> <li>- School culture impact</li> </ul>	Chair and Secretary
Treasurer report	N/A	Treasurer
Other Business and Open Discussion	N/A	
Upcoming Meetings	Tues. Feb. 3, 2026 6pm Wed. April 8, 2026 6pm Tues. May 26, 2026 6pm	
Adjournment	Eva approved Julian seconded  7pm	Voting Members

**All are welcome to attend! Thank you for supporting our school!**